



**OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL EXCISE & SERVICE TAX
DIBRUGARH DIVISION
NOTICE INVITING QUOTATION**

The Assistant Commissioner of Central Excise & Service tax, Dibrugarh, is inviting fresh Quotation to hire a taxi to be used as a staff car, under the following terms and conditions:

TERMS AND CONDITIONS FOR HIRING TAXI (NON-AC)

1. Vehicle required on hire: Good condition "~~Indigo~~/ Indica (Non-AC)".
2. Rate (Monthly Basis) for 25 days in a month subject to a maximum 2000 Kms in a month.
3. Meter reading will start from garage and end at garage. The garage should be within the radius of 5 KMS of pick up/ dropping point.
4. The Driver will intimate the opening & closing Reading every day.
5. Monthly consolidated bill to be presented to this office by 7th of each succeeding month.
6. The bill must be supported by relevant vouchers duly countersigned by the P.R.O.
7. Service Tax if any, etc., should be reflected in the bill.
8. Risk of vehicle and its passengers must be insured by the company from any of the approved Insurance Company.
9. Traffic violations, if any, caused by the vehicle/ Driver would be the sole responsibility of the Taxi Company/ Owner.
10. Any other relevant information which the Taxi Owner / Company wish to provide.
11. In the event of breakdown of vehicle, stand by vehicle will be provided by the Taxi Owner.
12. Driver should carry Mobile Phone and the number of which must be conveyed to the office.
13. The Assistant Commissioner reserves the right to accept / reject any quotation without assigning any reason.
14. The validity of rate approved and the contract will expire on 31/03/2011.

Quotation should be submitted in sealed cover (with superscription "QUOTATION FOR HIRING OF VEHICLE" on the envelope) with proper address, telephone nos etc addressed to the Assistant Commissioner, Central Excise & Service Tax, Dibrugarh Division, on or before 17th June'2010 upto 1745 hrs. Quotations submitted after the prescribed date and time will not be entertained.

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(R.N.PEGU)

Assistant Commissioner,
Central Excise & Service Tax, Dibrugarh Division.

Copy to the Notice Board:-

1. Central Excise & Service Tax, Dibrugarh Commissioner Office.
2. Website of the Central Excise & Service Tax, Dibrugarh Commissionerate.
3. Central Excise & Service Tax, Dibrugarh Division Office.
4. Head Post Office, Dibrugarh.
5. Dibrugarh Railway Station., Dibrugarh.
6. Available in departmental Website : www.cexdibrugarh.gov.in

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(R.N.PEGU)

Assistant Commissioner,
Central Excise & Service Tax, Dibrugarh Division